

EXECUTIVE COMMITTEE MEETING
 CAPITOL DIVISION, USFA
 5 November 2012
 DC Fencing Club
 Silver Spring, MD

Attendance:

		Present	Absent
2012-2013 Executive Committee			
Chair	Cindy Sirico	X	
Vice-Chair	Melanie Carr Knight		X
Secretary	Bettie Graham	X	
Treasurer	Stuart Sacks		X
Member-At-Large	Raymond Finkleman	X	
Member-At-Large	Valerie Asher	X	
Member-At-Large	Diane Trice	X	
CCFC Representative	Jeff Hayden	X	
DCFC Representative	Nick Ferrara	X	
NIH Representative	Larry Pinkus	X	
RFA Representative	Malcolm Patterson	X	
U of M Representative	Kathryn Wong		X
NFFDC	T. Mark Miller		X

Division Members: Ozymandias Fallick (Half Shell/UM Fencing Clubs) and Rebecca Chimahusky

The Chair called the meeting to order at 5:55 pm.

1. Minutes from the September Meeting. The minutes will be distributed to members with the November minutes.

2. Treasurer.

- a. On November 3, Stuart Sacks sent an e-mail to the Executive Committee in which he:
 - i. (i) submitted a financial report put together with the assistance of Cindy and Valerie for 2011-2012. The Division has approximately \$18,000 in the bank. This amount may increase contingent on some outstanding checks being submitted to the bank.

The 2011-2012 report has been submitted to USFA.

- ii. (ii) stated that he will resign his position as Treasurer as of November 10, 2013. The EC members present unanimously accepted his resignation.
- b. Appointment of a New Treasurer: Rebecca Chimahusky was nominated to be the new Treasurer. Rebecca is a member of DCFC and is an epee fencer. The EC members present unanimously voted in the affirmative to make Rebecca the new Treasurer.

Action Items: (1) Cindy and Stu are to work with Rebecca to make the transition to the new Treasurer as seamless as possible.

3. Proposals for the Use of Capitol Division Funds in 2012-2013 to Support Its Mission

Valerie put forth two proposals for the use of Capitol Division Funds to support its mission which is to support, enhance and develop the sport of fencing and to assist Divisional fencers to reach their full potential in fencing.

- a. *Capitol Division Development Grants.* This is a proposal to make developmental grants of \$300 to each of the member clubs for the sole purpose of enhancing the experience of Division fencers in the spirit of the bylaws. Only one grant will be made available to each club. Clubs would be required to submit a proposal for how they would use the funds and would be required to submit a financial report by the end of the fencing year.
- b. *Capitol Division International Competitive Grants.* This is a proposal to make international competitive travel grants up to \$350 available to individual fencers who are members of the Division. This is a reimbursable grant and could be used to defray expenses at cadet, junior, senior designated international competitions and Veteran World Championships. Only one grant would be made per person.

For both of these grants, the Executive Committee unanimously approved the concept. Valerie is to generate a description of each grant program, provide information about how to apply which will be placed on the Division's website, and develop an implementation plan. Valerie is to manage these two grant programs and will ensure that the Executive Committee is informed of all decisions. Final approval of these two proposals is contingent upon the Executive Committee receiving a complete description of the grant programs and implementation plans.

4. Financial Reserve. The Executive Committee agreed that the Division should maintain a financial reserve of \$10,000 to cover anticipated expenses.

5. Other Items.

- a. Ray noted that the NFF club representative is a member of the VA Division. The Capitol Division bylaws stipulate that all Capitol Division representatives must be a member of the Capitol Division.

Action: Cindy will notify the NFF of this requirement.

- b. JO Qualifiers. The JO Qualifiers are scheduled for November 17/18. Referees need to be recruited immediately because there is a NCAA fencing tournament in Annapolis and many referees will be recruited to that event, since they are paid more.

Lewis Slotter has been asked to be the Referee Wrangler and the Meet Manager for the JO Qualifiers.

- c. Ray reminded all Executive Committee members to join the Capitol Division Yahoo Group. All members will receive invitations to join the group which is restricted to committee members only. This cloud storage provides a location which will be used to store division records and policies and maintain a historical record of division actions.

The meeting was adjourned at 6:50 p.m.